



HERNE VIEW CHURCH OF ENGLAND PRIMARY SCHOOL

including Apple Orchard Pre-School

School Security Policy

Review Date	Version No	Previous Version
July 2022	1	Version 6 – October 2021 Carried forward from Greenfyld Church of England First School

Date approved by the Board	Chair	Signature
7 July 2022	Guy Adams	

Our Vision

Building for tomorrow, we share knowledge and foster aspirations through acceptance and welcome. We strive to strengthen our connection to the whole community through dignity and respect. Children are the heart of Herne View Primary and we celebrate the worth and uniqueness of all.

'...let your light shine.' Matthew 5:16

Care

Friendship

Respect



Herne View Church of England Primary School

School Security Policy

Introduction

The staff and children of this school need to work and learn in a safe environment. This document is the policy of Herne View Church of England Primary School and represents measures agreed between staff and governors to promote the security and personal safety of staff, pupils and visitors, together with the protection of the school premises.

Aim

People come first and therefore the aim of the school's security policy is the protection of staff, pupils and visitors first, followed by the protection of the school building and equipment.

Policy details:-

1. To ensure effective and efficient management of the school policy, security will be a regularly considered by the Headteacher and the Chair of Governors who will report to the Governors on a half termly basis within the Health, Safety and Wellbeing section of the agenda.
2. The Headteacher and Chair of Governors will meet at least once each term (and more frequently as appropriate).
3. The Headteacher and Chair of Governors will liaise with Officers from the local Police, the Fire Service, the Local Authority and the County Council as necessary, in the pursuit of developing risk reduction strategies.
4. A register of security is maintained by the school. This will contain details of any situation, incident or potential problem which will require consideration by The Headteacher and Chair of Governors.
5. An analysis of the potential risks will be carried out by the Headteacher and Chair of Governors which will examine the school under the following headings: -

Management Information and Practice
Fire Precautions
Security of Premises / Visitors
Special Risks

The risks will be re-assessed at least on an annual basis and more frequently initially due to the new split site.

**** Important note -**

This analysis is separate from the Health & Safety risk assessment that is required by law for many aspects of the same risks.

6. Where considered appropriate by the Headteacher and Chair of Governors, staff, pupils and parents will be made aware of what measures are being taken, together with the reasons why. The support of staff, pupils and parents will be encouraged.
7. All matters affecting the well-being of staff and pupils at the School will be subject to on-going review and therefore this policy will evolve according to the School's needs. However, this policy will be reviewed as per the DfE statutory cycle for policies.
8. The process of developing and operating a comprehensive security policy will be supported by training for staff and governors.
9. The chosen solutions will be kept under review for their effectiveness.